

## VOLUNTEER ROLE DESCRIPTION

<b>TITLE:</b>	<b>Object Handling Volunteer</b>
<b>REPORT TO:</b>	Sarah Cosgrove- Volunteer Coordinator Laura Trinogga - Culture Services Manager (Collections Registrar)
<b>LOCATION:</b>	Danum Gallery, Library and Museum
<b>PURPOSE OF THE ROLE:</b>	The purpose of this role is to assist with organising and running ‘object handling’ sessions in the Museums and Rail exhibition, to give visitors a hands-on experience of some of our artefacts. Relevant training on object handling will be given.
<b>ACTIVITIES</b>	This role will involve getting hands on with the Museum collections and speaking with members of the public as they come to interact with the objects. The volunteer will be responsible for setting up, supervising, and tidying away the items.
<b>TIME FRAME</b>	One or two sessions each week, for a couple of hours each. The day and time will be the same each week, to allow for us to advertise it, but the time slot will be organised to suit the volunteer.
<b>OUTCOME</b>	Visitors to the Museums and Rail exhibition will be able to safely handle and experience artefacts from our collections, and the volunteer will gain experience in the heritage sector.
<b>ABOUT YOU</b>	<ul style="list-style-type: none"> <li>• A keen interest in history, museums, and heritage</li> <li>• Interest in working in a customer-facing role</li> <li>• Previous experience with customer facing roles would be ideal, but not essential</li> <li>• Friendly and approachable</li> <li>• Open-minded</li> <li>• Good at working in a team or alone</li> </ul>
<b>WHAT WE OFFER</b>	<ul style="list-style-type: none"> <li>• Object handling training with a curator, and other relevant training</li> <li>• A chance to meet new people and share your passion and skills with staff and other volunteers</li> <li>• Regular volunteer socials and get-togethers</li> <li>• CV and skills enhancement with references for long term volunteers working with us for more than 6 months</li> <li>• Travel expenses up to £5 per day will be available to volunteers.</li> <li>• On-going training opportunities</li> <li>• Working in a diverse, exciting, and unique building</li> <li>• Flexible hours to suit you</li> <li>• A friendly staff team</li> </ul>